



Flintshire County Council

Schools Funding Formula Review

Project Board Terms of Reference

To approve the Project Brief, Project Plans and Communication Plans.

To establish the key policy objectives which the funding formula should support and to provide the high level framework within the formula should be developed by the Project Teams.

To set out the financial principles within which the funding formula should operate.

To assess and monitor progress of the project and measure this against the project's strategic objectives.

To monitor progress of the project against the specified benefits.

To receive progress reports from the Project Team and Project Manager and take appropriate action where project issues are highlighted.

To assess project risks as they arise and allocate responsibility for implementing mitigation or contingency arrangements.

To ensure that the implementation consequences of the Board's recommendations are understood.

To ensure engagement with relevant stakeholders throughout the project is robust.

To ensure that Stakeholders are appropriately represented (the membership of the Project Board will demonstrate this) and that there is commitment to the successful implementation of the recommendations of the Project Board

To ensure that proposals arising from the project are assessed for their equalities impact and their contribution to environmental sustainability.

To ensure that any developments which require a contestable process are managed transparently.